

# Transition Highlights – Key Changes for Customers

Effective August 1, 2017, several businesses will transition to Airgas' SAP enterprise system. Our goal is to make this transition seamless to you, our valued customer. Please review this information to understand the key changes you will experience as part of this transition.

## Effective August 1, 2017

### Customer Number Changes

As part of the transition to the Airgas SAP platform, existing customer numbers will change for some customers. **A new, seven (7) digit numerical customer number will be displayed in the "Payer" box in the upper right-hand corner of the invoice as shown below. Please note your new customer number.**

### Changes to Invoices and Delivery Orders

Certain customers will begin to receive invoices and delivery documents from Airgas in new formats beginning August 1, 2017.

- Please note **your new remittance address will be as reflected on the Airgas invoice.**
- If you make ACH or wire payments, **please follow payment instructions printed in the lower right-hand corner of your new Airgas invoice.**
- Invoices dated prior to the August 1 conversion and show a former account number should be remitted according to the instructions on the invoice.

**Specific changes to documents you receive are highlighted below.**

**If your system requires you to set up a new vendor for this transition, please do so for "Airgas USA, LLC."**

For your convenience, please note your previous account number below. Airgas Specialty Gases, Airgas Specialty Gases Taylors, Scott Medical Products, and Advanced Specialty Gas Equipment customers should note changes to customer number and remittance address but should not make changes to ordering procedures. You will receive a separate communication for each of your accounts that will be changing.

## Standard Invoice (Products and Services):

Includes details related to a specific shipment and corresponding payment information. New customer number is located in the "Payer" box in the upper right-hand corner of the invoice.

If you make ACH or wire transfer payments, please follow instructions located here on your invoice.

**Airgas**  
an Air Liquide company

**STANDARD INVOICE**

INVOICE DATE: 06/01/2016 INVOICE NO.: 9052018034 INVOICE TOTAL: \$ 286.00

Manage Your Account Online  
Pay invoices, review order history, track shipping, and more!  
Go to: [airgas.com/onlinehelp](http://airgas.com/onlinehelp)  
We accept:

PLEASE MAKE CHECKS PAYABLE AND REMIT TO:  
AIRGAS USA, LLC

13327213105201803400000286003

TO ENSURE PROPER CREDIT, PLEASE RETURN THE UPPER PORTION WITH YOUR REMITTANCE. FOR QUESTIONS ON YOUR ACCOUNT, PLEASE CALL: 800-224-7427

ITEM	DESCRIPTION	QTY	UNIT	PRICE	AMOUNT
85441	ARGON 99.999% (Vol: 3008 FT3)	8	CL	20.00	160.00
852717264	ARGON 99.999% (Vol: 3008 FT3)	6	CL	21.00	126.00
Subtotal:					286.00

AMOUNT: \$ 286.00

FOR YOUR REMITTANCE PAYMENTS:  
AIRGAS USA, LLC

**Airgas**  
an Air Liquide company

**CYLINDER RENTAL INVOICE**

INVOICE DATE: 01/31/2016 INVOICE NO.: 9033495505 INVOICE TOTAL: \$ 169.35

Manage Your Account Online  
Pay invoices, review order history, track shipping, and more!  
Go to: [airgas.com/onlinehelp](http://airgas.com/onlinehelp)  
We accept:

PLEASE MAKE CHECKS PAYABLE AND REMIT TO:  
AIRGAS USA, LLC

16657931793349550500000169354

TO ENSURE PROPER CREDIT, PLEASE RETURN THE UPPER PORTION WITH YOUR REMITTANCE. FOR QUESTIONS ON YOUR ACCOUNT, PLEASE CALL: 800-224-7427

ITEM	DESCRIPTION	QTY	UNIT	PRICE	AMOUNT
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Subtotal:					286.00

AMOUNT: \$ 169.35

FOR YOUR REMITTANCE PAYMENTS:  
AIRGAS USA, LLC

## Cylinder Rental Invoice:

Includes information for all customer rental balances throughout a given month.

If you make ACH or wire transfer payments, please follow instructions located here on your invoice.

## Delivery Order:

Includes all details of the order, including product, delivery date, and volumes delivered.

Header information has a condensed user-friendly layout including the 10-digit delivery order number beginning with the number 8.

DOT information, material number, and description are here.

Legible customer signature and name here.

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an Air Liquide company

**DELIVERY ORDER**

FOR LOCATION NEAREST YOU VISIT: [WWW.AIRGAS.COM](http://WWW.AIRGAS.COM)

SHIP TO: AIRGAS USA, LLC

DELIVERY ORDER # 8052717264

PAGE: 1 OF 1

ORDER DATE: 06/01/2016

SCH SHIP DATE: 06/01/2016

PRINTED: 17:21 07/27/2016

SAMPLED: 06/01/2016

SHIPMENT: 2914653

CURT PO #

RELEASE #

ORD BY

ENT BY

Order Type	Payment Terms	Incoterms	Route	Sales Office	Plant	Sales City	Total Containers
Standard Order	NET 30	Airgas Truck	Airgas Truck	SC04	SC04	SC00	

Qty	Unit	HW	Description & Hazard Class	Qty	Unit	Container	Ship	Ret	Vol
8	CL	X	UN1955 COMPRESSED GAS, N.O.S. (ARGON, CARBON DIOXIDE) 2.2	8	CL	15	15	3,008 SCF	1424.000 LB
Line# 10 Material# AR C023300 Star Loc: F001									
ARGON 99.999% (Vol: 3008 FT3)									
6	CL	X	UN1955 COMPRESSED GAS, N.O.S. (ARGON, CARBON DIOXIDE) 2.2	6	CL	2	2	2,016 SCF	1042.364 LB
Line# 20 Material# AR 300 Star Loc: F001									
ARGON INDUSTRIAL SIZE 300 CGA 580									

EMERGENCY CONTACT: 1-866-734-3438

PLACER OFFER: ☐ ACCEPT ☒ REJECT

THIS AGREEMENT IS SUBJECT TO AIRGAS' STANDARD TERMS AND CONDITIONS. SEE REVERSE SIDE FOR IMPORTANT SAFETY INFORMATION.

ACCEPTED FOR THE CUSTOMER:

NAME:

PLEASE PRINT

AIRGAS PERSONNEL:

DATE:

T.O.S.

INTERNAL USE ONLY

Filed By:

Shipping Area:

Total P.O.S.:

Tracking / Pro Number:

Freight Charges:

Total Weight:

Delivery # 8052717264

**Airgas Healthcare**  
an Air Liquide company

**PACKING SLIP**

Sold By: Airgas USA LLC  
12800 W Little York Rd  
Houston, TX 77041-4218, US  
Phone 888-889-2793

Ship From: Airgas USA LLC  
6141 Easton Rd  
Pumsteadville, PA 18949-0310, US

Bill To:

Ship to:

Account Number: 000000

PO Number: 00000000

Delivery Ticket: 00000000

Order Number: 00000000

Shipping Instructions:

Order Line	Customer Item Number	Internal Item Number	Description	UCM	Quantity Ordered	Quantity Shipped
1.1	000-000	00000000	CO2 CIL N2	CYL	000	000

Gross Weight:

Net Weight:

Volume:

Packing Instructions:

Freight Terms:

\*\*Certs to have customer PO number noted on it. Certificate of gas and cylinder as well as the quality control certificate to go with each order.

## Packing Slip:

Includes all details of the order, including product, delivery date, and volumes delivered.

## Sales Tax Exemptions

If your company is tax exempt, please provide us with a completed exemption certificate made out to Airgas USA, LLC.

Airgas USA, LLC, Tax Department  
P.O. Box 6675  
Radnor, PA 19087-8675  
Email: [SalesTax.Vertex-SAP@Airgas.com](mailto:SalesTax.Vertex-SAP@Airgas.com)

*Dear Valued Customer,*

Air Liquide recently completed its acquisition of Airgas and the two companies have come together as one industry-leading business.

Over the past few years, Airgas has converted the majority of its U.S. distribution business units to a world class SAP business information system. On August 1, 2017, Airgas Specialty Gases, Airgas Specialty Gases Taylors, Scott Medical Products, and Advanced Specialty Gas Equipment will be converted to this SAP system. We have taken careful measures to minimize any impact on our customer relationships.

This transition will come with some level of changes. This brochure introduces you to the key changes you should expect to see when purchasing from Airgas. For an Airgas W-9 form, please visit [www.airgas.com/getW-9](http://www.airgas.com/getW-9).

Our promise to provide you with superior local service remains paramount.

Please continue to place orders for products and services by using the same phone number and email address you have been using. Soon, your sales and customer service teams will assist you in transitioning to your new order placement channels in the Airgas network.

Thank you for your current business and continued partnership. If you have any questions or would like additional information, please contact your sales representative.

Sincerely,



Pascal Vinet  
Chief Executive Officer  
Airgas, an Air Liquide company



Andy Cichocki  
Chief Operating Officer  
Airgas, an Air Liquide company

**To Contact Airgas , Call... 1-866-935-3370**

**Airgas**  
an Air Liquide company

Airgas (SG00)  
259 North Radnor Chester Road  
Suite 100  
Radnor, PA 19087

**More** effective **More** personalized **More** efficient

# CUSTOMER SERVICE

- ✓ **Air Liquide completes acquisition of Airgas**
- ✓ **New SAP—Business Information System**

You'll benefit from unrivaled performance,  
unequaled innovation, uncompromising service

**Airgas**  
an Air Liquide company